

CUYAHOGA COUNTY COMMUNITY MENTAL HEALTH BOARD

COMMITTEE OF THE WHOLE MEETING

March 24, 2004

Operations & Finance Chair, Bill Sheehan, called the Committee of the Whole to order at 5:30 p.m.

Present: John Bazyk, Eugenia Cash, Ann Hull, George Mechir, Bill Sheehan, Mieko Smith, Jesse Waller, Mary Warr

Absent: Bonita Caplan, Ben Gohlstin, Ron Henderson, Al Kay, Joan Leeb, L. Douglas Lenkoski, Joan Schmetzer

Board Staff: William M. Denihan, Chief Executive Officer, Cassandra Richardson, Chief Financial Officer; Valeria Harper-Bledsoe, Chief Operating Officer; Dr. Kathryn Burns, Chief Clinical Officer; Mark Jones, Director of Finance; Rose Fini, Contract and Risk Manager; June Krupinski, Accountant; Ralph Piatak, Accountant; Terry Lester, Adult Project Administrator; Tami Fischer, Director of Human Resources

1. OVERVIEW OF FY-2005 NON-MEDICAID BUDGET REVIEW PROCESS

Mr. Sheehan explained the budget review process and asked agencies to limit their comments to five minutes in length. Mr. Denihan commented on the current state budget and noted that ODMH Director Hogan opted to absorb the 1% cut within its own administrative level. Mr. Denihan wished the record to show our appreciation for Director Hogan's decision. In Fiscal Year 2005, state revenue may be cut by 1-2% and/or the CCCMHB may receive flat funding. Additionally, Mr. Denihan thanked Mr. Sheehan for his participation and guidance through the weekly internal finance meetings.

2. PROVIDER AGENCY PRESENTATION – OVERVIEW OF AGENCY SPECIFIC RECOMMENDATION

Ms. Richardson highlighted criteria that impacted budget recommendations:

- FY04 Non-Medicaid contracts were done on a nine-month funding cycle; consequently, the contracts were projected out on a 12-month basis to establish the FY05 base.
- Grant allocations were also isolated out from the review of named Medicaid Services and other mental health services.
- Reserved funding for forensic services & non-Medicaid funding to other local boards for NGRI's, shared MRDD/MH consumers, etc.; increase in Central Pharmacy Reserve and 3% increase in Children's and Adult Wrap Around Programs.
- Isolated out special funded grants from non-Medicaid funding recommendations until such time as funding sources are known (i.e. TANF, Early Childhood Mental Health, Court Clinic).

S.H.A.P.E. AGENCIES

Board Staff's FY05 Total Funding Level recommended for all S.H.A.P.E. Agencies = \$380,748.

Agency Feedback:

- Bridgeway, Inc. is the fiscal agent for One-to-One and four other S.H.A.P.E. agencies—Future Directions, LINKS East, LINKS West, and Tender Loving Care.
- Bridgeway, Inc. works with S.H.A.P.E. agencies to understand financial worksheets, balance sheets, profit and loss statements, etc. The goal is for S.H.A.P.E. agencies to provide this service independently.
- Fiscal agent advocated for providing health care insurance for the five staff who work over 20 hours per week.
- One-to-One is a volunteer mentoring program for and among individuals with mental illness. Goal is to expand the mentoring program to include children.
- LINKS East is a drop-in center serving an average of 10 people daily; numbers increase on the weekends.
- Representatives from Future Directions and TLC were excused due to schedule conflicts.

NAMI – CUYAHOGA COUNTY

Board Staff's FY05 Non-Medicaid Recommendation = \$40,268. Agency request was \$65,199.

Agency Feedback:

- NAMI-Cuyahoga County is a local affiliate of the national organization, National Alliance for the Mentally Ill, since 1991 and has operated as a contract agency of the CCCMHB since January 2001.
- Programs include Information & Referral, Family Support, and Family Education.
- NAMI Cuyahoga County provides critical services to family members and consumers in the areas of support, education and advocacy to enable all those affected by mental illnesses to achieve a better quality of life.
- Agency has seen an 18% increase in services provided. The recommended budget covers services but does not address administrative costs.

NAMI – METRO CLEVELAND

Board Staff's FY05 Non-Medicaid Recommendation = \$64,254. Agency request was \$118,270.

Agency Feedback:

- Agency identified four disturbing trends:
 - 1) Increase in the number of people returning from prison and calling NAMI-Metro Cleveland who are without services and/or resources, and are dually-diagnosed with serious mental illness and substance abuse.
 - 2) The agency is experiencing an increase in calls from people who are suicidal.
 - 3) There is a waiting list for the Family-to-Family and Hand-to-Hand classes which are offered 12-15 times per year.
 - 4) The agency is not doing enough in family support to help African American and Hispanic families.

RECOVERY RESOURCES

Board Staff's FY05 Non-Medicaid Recommendation - Initial base = \$844,871. By incorporating grants, the total FY05 recommendation = \$1,448,584.

Agency Feedback:

- Agency is in agreement with the recommendation; appreciated assistance with Board staff during the budget process and throughout the year.
- The Non-Medicaid billing trends were low due to billing difficulties.
- Agency is still experiencing problems with its software vendor.
- Highlights: Parole Act Team and Byrne Memorial Grant.
- Working on levels of care.
- Recovery Resources' Mental Health programs will be moving to the former Van Roy building on Detroit Avenue. This building is ADA compliant; agency anticipates the move will be complete in September 04.
- Latest consumer survey results show a 4.42 score out of 5.0 indicating that clients are very satisfied with their services.

POSITIVE EDUCATION PROGRAM

Board Staff's FY05 Non-Medicaid Recommendation = \$2,137,666.

Agency Feedback:

- Agency is satisfied with the Board recommendation.
- Thanks to the hard work and efforts of the Board, PEP is in a better position because efforts have been successful to secure contributions to Connections funding from DCFS, MR/DD, and Juvenile Court.
- Schools are experiencing major financial struggles. These issues may impact the Medical match in the future.

MURTIS H. TAYLOR MULTI-SERVICE CENTER

Board Staff's FY05 Non-Medicaid Recommendation = \$2,123,759.

Agency Feedback:

- Agency appreciated special funding consideration and increase for residential care and accepted Board staff's recommendation.
- Almost impossible to maintain a balanced budget.
- Each year, MHTMSC services have grown by 8%-10%.
- Services highlighted:
 - 1) Therapeutic Community 14-bed Residential Treatment Facility with 86-87% capacity.
 - 2) Have passed audit reviews; difficult since agency must pass both HUD and ODMH standards.
 - 3) Agency provides many services to children and their families in the inner city.
 - 4) Primary provider to 13 schools in the Cleveland Public Schools.
 - 5) East Cleveland Office started with 200 clients and have grown to 400 clients; staffing has grown from 5 case managers to 9.
 - 6) Intake has consistently remained open.
 - 7) Agency has seen an increase in more Non-Medicaid clients.
 - 8) Looking forward to participating in a levels of care pilot project with the CCCMHB.
 - 9) Agency would appreciate help around the training issues with this project.

MENTAL HEALTH SERVICES, INC. (MHS)

Board Staff's Recommendation = Base allocation - \$522,721. A grant amount of \$2,413,784 is allocated to fund the mobile crisis team providing 24 hour/7-days/wk service. Board Staff's FY05 Non-Medicaid Recommendation = \$2,953,466 (included in this figure is the \$300,000 allocated from the County Commissioners to restore the 24/7 Mobile Crisis Services.)

Agency Feedback:

- Homelessness is on the increase in Cuyahoga County.
- MHS took over operation of the homeless women's shelter in February and increased the number of available beds by 50; went from 72 beds to 132 beds. Capacity was exceeded last week for the first time.
- MHS overwhelmed by the number of mentally ill people (approximately 60%) who are homeless and at the women's shelter and who are not presently connected with community service providers.
- Agency wishes to put homelessness as a priority issue for the system.
- MHS has been successful in pulling down Federal grants.
- Implemented an incentive plan for case managers working with the homeless.
- Crisis Team will restore the 3rd shift in April 2004.

EMERALD DEVELOPMENT & ECONOMIC NETWORK, INC.

Board Staff's FY05 Funding Base = \$2,385,919. – which is a grant funded program.

Agency Feedback:

- Agency commended the Board and staff for prioritizing residential services.
- EDEN, Inc. is finding itself strapped for Vouchers for Shelter Plus Care or Section 8 Program
 - 1) Grant with Mental Health Services shall provide shelter for 30 families or households for those who are mentally ill.
 - 2) New housing grant for 60 individuals from shelters or transitional facilities who are dually diagnosed SAMI with Recovery Resources.
 - 3) EDEN, Inc. was able to partner successfully with a Samicos Foundation and the Cleveland Housing Network to submit a tax credit project for 52 units of affordable housing with supportive services on site in partnership with Recovery Resources, the AIDS Task Force and Mental Health Services.

NORTH EAST OHIO HEALTH SERVICES

Board Staff's FY05 Non-Medicaid Recommendation = \$2,113,828. As of 3/15/03, the agency's Non-Medicaid billing is almost up-to-date. For the nine-month billing period, unless there is a huge amount received for this fiscal year, Ms. Richardson anticipates that the agency should be billing at 82% of their allocation.

Agency Feedback:

- Agency has been behind in its MACSIS billing claims; however, the agency expects to be fully billing its allocation.
- Agency requests that an adjustment be considered once the billings are updated.

ACTION: Ms. Richardson noted that Board staff will review trends for both Medicaid and Non-Medicaid.

BRIDGEWAY, INC.

S.H.A.P.E. Discussion, Continued

Tender Loving Care (TLC) Drop-In Center**Agency Feedback:**

- TLC staff have worked for 11 years at agency at \$6.50/hour with no benefits.
- Agency does a lot of advocacy on behalf of consumers of mental health services.
- Agency provides valuable assistance in teaching day-to-day living skills.
- TLC advocates for equal rights and equal services.

Board Staff's FY05 Non-Medicaid Recommendation for Bridgeway, Inc. = \$7,574,436. Residential services line item was funded at the agency request. The Managed Care Project per diem is being reduced to meet the expectations of the state.

Agency Feedback:

- System Issues - Most important system concern is the continuing transfer from Non-Medicaid to Medicaid services. Agency predicts that in 3-5 years there will be no funding for Non-Medicaid services. Currently, some critical services cannot be provided because of funding difficulties. Need to address the issue of a waiver.

BRIDGEWAY, INC. (Continued)

- Highlights/Accomplishments:
 - 1) Agency strong in helping to control bed day utilization and saving funds for the system.
 - 2) Added a full-time Asian psychiatrist from the UHHS P.A.L. Program
 - 3) Expanded permanent housing in the community.
 - 4) Corrected major program weaknesses with the Flores residential program and received ODADAS certification.
 - 5) Shall merge with Cleveland Christian Home.
- Managed Care Program – JFSA and Bridgeway representatives addressed concerns with the proposed reduction for the Managed Care Program.
 - 1) Surplus generated from the Managed Care Program were “plowed back” into other services; a chart was utilized to demonstrate the process.
 - 2) JFSA and Bridgeway partners asked for consideration of coming to a compromise between the current per diem - \$75/per day per client to \$50/per day per client.

3. FY2005 NON-MEDICAID RESERVE FUNDING RECOMMENDATIONS**RESERVE FUNDING POOLS**

Board Staff's FY05 Non-Medicaid Recommendation for FY2005 Reserve Funding Pools = \$1,086,775.
Breakdown of reserves shown below:

<u>Reserve Pool</u>	<u>Recommended Amount</u>
➤ Forensic	\$ 45,000
➤ Collaborations w/outside MH Board & County Agencies	\$200,000
➤ Central Pharmacy	\$500,000
➤ Bed Day Utilization	\$341,775

4. APPROVAL OF RECOMMENDATIONS FOR NON-MEDICAID ALLOCATIONS REVIEWED FOR SUBMISSION TO THE GENERAL MEETING ON MARCH 31, 2004

On behalf of the CCCMHB, Mr. Denihan noted that the Board values the Bridgeway and JFSA as outstanding providers; however, the Board agrees to disagree relative to the dollar level reduction to the Managed Care Program. Mr. Denihan proposed that the Managed Care allocation be deferred until the next week in order to meet with staff to discuss several issues for these agencies as well as the potential impact to the overall system and to meet with Bridgeway and JFSA directors and staff.

ACTION:

- 1) Mr. Denihan asked Bridgeway and JFSA to provide additional information from their presentations to show what direct relationship each of those programs have to mental health in terms of funding and whether these programs can be provided elsewhere in the system.
- 2) Mr. Bazyk requested that a Non-Medicaid chart, showing all Non-Medicaid budget recommendations be available for Governors at the General Meeting.

A motion was made by Miekko Smith and seconded by George Mechir to recommend approval of the proposed FY2005 Non-Medicaid Allocations, with the exception of the Managed Care Project to the full Board AYES: J. Bazyk, E. Cash, A. Hull, G. Mechir, B. Sheehan, M. Smith, J. Waller, M. Warr NAYS: None / Motion passed.

5. ADMINISTRATION/CLINICAL ISSUES

- **Bed Day Report** (Information Only) – For the month of February, bed day utilization was under by 291 bed days; the YTD bed day total is 1,792 days under projection.
- **Central Pharmacy Update** (Information Only) – As a county, utilization should be at approximately 66% of the calendar year. The system is above that at 88.26%. Central Pharmacy statistics were reviewed. Dr. Burns intends to visit each of the agencies to address and identify Central Pharmacy issues and will report back to the full Board.

6. FUNDING ISSUES

- **CY-2004 Byrne Memorial Grant Funds – Recovery Resources**
These pass-thru grant funds are from the Byrne Memorial Foundation to Recovery Resources that provides services through mental health liaisons for non-violent misdemeanor offenders involved with the Cleveland and suburban municipal court systems.
- **Collaborative Funding Agreement Between MRDD & CCCMHB**
The referenced agreement will share the cost of one year of out-of-state residential treatment for a dually diagnosed consumer who requires specialized treatment, not available in Ohio.
- **Amendment of Personal Services Contract for Strategic Plan**
An extension request is proposed for the personal services contract with Christine W. Zust for an amount up to \$5,000 to complete the development of the final product. It was noted that funding for the Strategic Plan was obtained through grants from four foundations.
- **Salary Compensation Study Contract**
The CCCMHB has initiated a salary compensation study to thoroughly review the market competitiveness of pay levels for all positions at the Board. Ratification of the salary compensation study to be conducted by The Human Resources Department Ltd. was proposed.
- CCCMHB Operating Budget Adjustment/County One-Time Funds – Issue put “on hold”.

Discussion followed on the contract proposed for the Salary Compensation Study. Ms. Hull advocated for hiring the best consultant/contractor and wished her comment to be reflected in the record. Mr. Denihan noted that, in the past, the Board paid three times the amount proposed for a former salary compensation study conducted at the CCCMHB. Additionally, he noted that the firm chosen was the only one out of the three considered with prior salary study experience with other counties such as Lorain and Summit.

Motion to recommend approval of the four funding issues listed above (using the Consent Agenda format) to the full Board. MOTION: Mieke Smith SECOND: Jesse Waller AYES: J. Bazyk, E. Cash, A. Hull, G. Mechir, B. Sheehan, M. Smith, J. Waller, M. Warr NAYS: None
Motion passed.

6. OLD/NEW BUSINESS - None

There being no further business, the meeting adjourned at 8:05 p.m.

Submitted by: Carol Krajewski, Executive Specialist to the Board of Governors

Approved by: Bill Sheehan, Operations & Finance Committee Chair

