

**CUYAHOGA COUNTY COMMUNITY MENTAL HEALTH BOARD
GENERAL MEETING MINUTES
July 27, 2005**

The General Meeting of the CCCMHB Board of Governors was called to order at 6:25 p.m. by John Bazyk, 1st Vice Chair.

Present: John Bazyk, Robert Carson, Eugenia Cash, Benjamin Gohlstin, Sr., Ann Hull, Joan Leeb, L. Douglas Lenkoski, Barbara Saltzman, Daniel Schweid, Bill Sheehan, Ericka Thoms, Jesse Waller

Absent: Bonita Caplan, Ronald Henderson, Michael Mullin, Mieke Smith, Mary Warr

Board Staff: William M. Denihan, Chief Executive Officer; Valeria Harper Bledsoe, Chief Operating Officer; Cassandra Richardson, Chief Financial Officer; Rose Fini, Risk Management Director, Scott Osiecki, Director of External Affairs; Mark Jones, Director of Finance; Terri Oldham, Children's Project Administrator; Michael Doud, Residential Project Administrator

AUDIENCE INPUT ON AGENDA ITEMS

Clemente Powell, Executive Director of TLC Drop-In Center, thanked the Board of Governors' Operations & Finance Committee for recommending approval of TLC's capital assistance application.

1. APPROVAL OF MINUTES

Dr. Lenkoski moved to approve the General Meeting minutes from June 29, 2005. Seconded by Mr. Sheehan, the minutes were approved as written.

2. QUARTERLY PROVIDER EMPLOYEE RECOGNITION PROGRAM

Individual nomination information was shared regarding the honorees chosen for recognition. Mr. Denihan noted that each award strives to acknowledge the "outstanding work" done by provider agency staff. The names of those listed below shall be added to the Provider Employee Recognition plaque displayed in the Ohio Conference Room.

- DIRECT SERVICE WORKER: MONICA ZAHURANEC, BRIDGEWAY, INC.
- SUPERVISORY STAFF: RUTH LUKEHART, SPECTRUM OF SUPPORTIVE SERVICES
- ADMINISTRATIVE STAFF: MARY HULL, CENTER FOR FAMILIES & CHILDREN

3. GOVERNMENTAL & COMMUNITY AFFAIRS COMMITTEE REPORT

The Governmental & Community Affairs Committee met on 7/6/05 and reviewed the following topics:

- a. The Annual Meeting on June 2nd was recapped. Committee members were pleased with the Annual Meeting that hosted 385 guests. A brief discussion was held about ideas for next year.
- b. Mr. Terry Russell, President, of NAMI Ohio gave a very compelling presentation on NAMI's "*Campaign for the Mind of America*" report which focuses on sound solutions to protect mental health services for the state's most vulnerable citizens.
- c. Legislative Updates were provided. The committee voted to recommend approval of a resolution supporting mental health insurance parity (see below).
- d. The Regional Recovery Conference scheduled for October 5-7, 2005. Individuals were encouraged to register early.
- e. An update on the Gala funding raising event being planned for Friday, December 2nd.
- f. Media Tracking Report which was quite favorable.
- g. Mental Health Advocacy Coalition Update – Another date to note is Friday, October 14th for the 2nd Annual Public Officials meeting at 8:30 a.m.; location to be announced.

RESOLUTION NO. 05-07-01

SUPPORT OF MENTAL HEALTH INSURANCE PARITY

Motion to approve Resolution No. 05-07-01. MOTION: A. Hull SECOND: E. Thoms
B. Saltzman, D. Schweid, B. Sheehan, E. Thoms, J. Waller, NAYS: None / ABSTAIN: None
Motion passed.

4. PLANNING, PROGRAM & OVERSIGHT COMMITTEE

On behalf of Dr. Mieke Smith, committee member, Joan Leeb, read the Planning, Program & Oversight Committee Summary report from the 7/6/05 meeting; the written report is attached.

5. OPERATIONS & FINANCE COMMITTEE REPORT

Committee Chair, Bill Sheehan, reported on the meeting held on July 20, 2005. The Committee discussed and reviewed Hospital/Community Bed Day Utilization as well as the figures regarding Central Pharmacy Utilization. The Consent Agenda (shown below) was recommended for approval:

Consent Agenda (Resolution Nos. 05-07-02 through 05-07-04)

- **RESOLUTION NO. 05-07-02**
ACCEPTING THE REPORT OF THE C.E.O. ON VOUCHERS PROCESSED FOR PAYMENT DURING JUNE 2005
- **RESOLUTION NO. 05-07-03**
RATIFICATION OF OPERATIONAL AGREEMENTS:
 - MARRIOTT CLEVELAND AIRPORT AMENDMENT – ALL HAZARDS TRAINING
 - CASE WESTERN RESERVE UNIVERSITY – RECOVERY CONFERENCE CME'S
- **RESOLUTION NO. 05-07-04**
APPROVAL OF PERSONAL SERVICE CONTRACT WITH TAPESTRY PLANNER: HUMAN SERVICE COLLABORATIVE C/O SHEILA A. PIRES

Motion to approve the proposed Consent Agenda (Resolution Nos. 05-07-02 and 05-07-04)

MOTION: B. Sheehan SECOND: J. Waller AYES: J. Bazyk, R. Carson, E. Cash, B. Gohlstin, A. Hull, J. Leeb, L. Douglas Lenkoski, B. Saltzman, D. Schweid, B. Sheehan, E. Thoms, J. Waller, NAYS: None / ABSTAIN: None / Motion passed.

- **RESOLUTION NO. 05-07-05**
APPROVAL OF SERVICE PROVIDERS – CAPITAL PROJECTS
 - CENTER FOR FAMILIES & CHILDREN – CAPITAL DEV. PROJECT MH-802
 - WESTSIDE MINISTRIES, INC./CLEVELAND CHRISTIAN HOME - CAPITAL DEV. PROJECT
 - TENDER LOVING CARE (TLC) CAPITAL DEVELOPMENT PROJECT
 - EMERALD DEVELOPMENT & ECONOMIC NETWORK, INC. CONTRACT AMENDMENT

Motion to approve Resolution No. 05-07-05. MOTION: B. Sheehan SECOND: R. Carson AYES: J. Bazyk, R. Carson, E. Cash, B. Gohlstin, A. Hull, J. Leeb, L. Douglas Lenkoski, B. Saltzman, D. Schweid, B. Sheehan, E. Thoms, J. Waller, NAYS: None / ABSTAIN: None Motion passed.

6. EXECUTIVE COMMITTEE REPORT

Mr. Bazyk reported on the Executive Committee meeting held on 7/6/05; see attached report.

Mr. Waller asked the record to reflect his suggestion to ask the County Prosecutor to review the issue of the entire Board being allowed to evaluate the Board's Chief Executive Officer (C.E.O.). Ms. Fini noted that the issue is not a legal decision but a policy decision. The evaluation of the C.E.O. falls within the discretion of the Board. Additionally, Executive Committee member, Bill Sheehan, reported that the Chair has determined that the performance evaluation process for the C.E.O. would be handled by the Executive Committee. Mr. Waller concluded his comments by stating that he feels Mr. Denihan is doing a very good job as the Board's Chief Executive Officer.

7. CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Denihan highlighted several items from the July 2005 **CEO Headliners**; see attached issue.

- Andrea Taylor, President of the Adult Consumer Advisory Council, has submitted her resignation as she intends to move to Florida. The full Board concurred that Ms. Taylor should be written a letter of thanks for her service.
- Mr. Denihan recently signed a new lease agreement with the Board's landlord at a significant reduction. The new lower rate will be \$11.50/sq. ft. compared to the former lease rate of \$15.45/sq. ft. The CCCMHB shall rent space on the 4th floor to NAMI Greater Cleveland.
- Mr. Denihan intends to press on regarding the issue of unspent County levy dollars. Mr. Denihan shall send a letter to the Board of County Commissioners to move on allocating this money now.

7. CHIEF EXECUTIVE OFFICER'S REPORT (Continued)

- CCCMHB recently received notice that a Capital Funding Report is due by September 2nd. Since the Board does not meet in August, Mr. Denihan asked for authorization from the full Board to include information from our Capital Plan to ODMH that includes the priorities previously approved by the Board of Governors. Mr. Bazyk noted that those present concurred with Mr. Denihan's request for authorization.

8. OLD/NEW BUSINESS

- Dr. Lenkoski recently attended a reception to welcome Mr. Paul Guggenheim, the new C.E.O. of Northcoast Behavioral Healthcare System, who was credited with turning the mental health system around in the state of Hawaii. Dr. Lenkoski reported that Director Hogan at the event publicly spoke about plans to replace the NBHS Cleveland campus in the Cleveland area.
- Mr. Waller joined Barbara Saltzman, Ericka Thoms, and Mr. Denihan on the Board of Governor's agency tour of Mental Health Services earlier that afternoon. Mr. Waller enjoyed the experience and encouraged other Governors to take advantage of agency tour opportunities in order to reflect a greater turnout at BOG agency visits.

9. AUDIENCE INPUT

- An audience member suggested considering the former St. Michael's Hospital as a possible site for a state hospital and advocated for the plight of homeless individuals who are mentally ill.
- Mr. Clemente Powell reported that he has begun to collaborate with Ruth Addison, Executive Director of Murtis H. Taylor Multi-Services Center, which has resulted in a good working relationship. Mr. Powell is a Board member of Ohio Advocates which has a program to train consumers as Peer Support Specialists to assist case managers. MHTMSC has signed on to be the first agency in the state to work with the program. Also, Mr. Powell extended a warm invitation to CCCMHB Board members to TLC's Cook-Out on August 19th.
- An audience member asked if the CCCMHB plans to help individuals with Resident State Supplement dollars. Mr. Denihan suggested discussing this issue further with Ms. Bledsoe after the meeting.
- An audience member advocated for extending Drop-In Center hours for members of the Living Miracles group. Mr. Denihan took the suggestion under advisement and noted that staff would consider the suggestion.
- Mr. Steve Morse announced that Spectrum of Supportive Services has, for many years, hired consumers as CSP workers. (1) Currently, Spectrum has two full-time job vacancies with benefits; however, applicants must have their own car, be able to drive with insurance. (2) With regard to the issue of unspent levy dollars, Mr. Morse reminded those present of a particular labor union that strongly opposed approval of the last levy campaign. He noted that the County Commissioners might be encouraged to take a proactive approach now rather than having to take a defensive posture in the future.
- Rev. Gohlstin was pleased to learn that Cuyahoga County is ahead of the rest of the country as it relates to Tapestry. However, he conveyed that there is a challenge to include the faith-based community as our County is behind in this area.

There being no further business, the meeting adjourned at 7:30 p.m.

Submitted by: Carol Krajewski, Executive Specialist to the Board of Governors

Approved by: _____

John Bazyk, First Vice Chair

Planning, Programs & Oversight Committee Meeting Report
July 6, 2005 / 3:30 p.m.

1. CEO William Denihan informed committee members that he will continue to update them on the county's position regarding chronic homeless persons panhandling in the streets.
2. Mr. Denihan reported that the System Data Survey Workgroup met once and it will continue to work on recommendations.
3. Mr. Doud provided background information on the Emerald Development and Economic Network, Inc. (EDEN) contract adjustment for upgrading licensed residential care facilities managed by Consumer Support Network (CSN). There will be a one-time contract adjustment to EDEN's FY06 budget by \$15,978.44 to provide these services. The Committee voted to send its recommendation to the Operations and Finance Committee for review and approval of funding.
4. A panel of the representatives from the CCCMHB, Cleveland Municipal School District, Applewood Centers, Beech Brook, Bellefaire Jewish Children's Bureau, Berea Children's Home and Family Services, Cleveland Christian Home, and Murtis H. Taylor Multi-Service Center, provided an extensive update on mental health services in Cleveland Schools. This program replaced Project SYNERGY! when the federal funding expired. The program evaluation has indicated that services provided to children and youth helped to reduce disruptive behavior and promote happiness among the participants. The Committee thanked the panel for their excellent presentation.
5. Results of the consumer satisfaction survey were shared with the Committee. Although findings were generally positive, the Committee felt that the response rate was too small (14 out of 77) to make any generalizations and encouraged staff to strive for a higher rate of response.
6. The Committee spent some time discussing how the provider presentations at the General Meeting can be more productive. It was the Committee's consensus that the presentations should be considered to be educational, not for assessment. Committee members felt that the presentations should continue and shall communicate this conclusion to the Executive Committee.

Meeting adjourned at 5:15 p.m. - Submitted by Mieke K. Smith, Ph.D., First Chairperson

Executive Committee Report
July 6, 2005

Three main agenda items were addressed.

1. **Purpose of Provider Presentations.** After some discussion there seemed to be consensus that provider presentations at the General Meetings were designed as a mechanism for all governors to become more familiar with our provider agencies. As such our role as a Board is to listen to their reports and ask questions about their agencies and their operations. If the Board has specific issues with the agency presenting that members believe should be addressed, this needs to be done at the appropriate standing committee meeting, usually the Planning, Program, and Oversight Committee.
2. **Composition of Provider Boards.** A consensus was not reached on this issue. CCCMHB promotes cultural competence throughout the system as a fundamental principle for doing business at all levels, especially in delivering services to consumers. Yet, some agency boards have mandates that restrict membership to certain populations, thus precluding diversity. The matter was referred to the Planning, Program, and Oversight Committee for further consideration and resolution.
3. **Board Appointment Application Process.** The discussion focused on the issue of having more involvement by the Board members in acquiring, screening, and recommending applicants for Board positions. At issue is the need for a nominating committee to publicize its meetings and meet in public, thus compromising applicants' right to privacy. The Chairperson appointed Ann Hull, Mary Warr, and Bill Sheehan to explore this issue and make recommendations back to the Executive Committee.

Respectfully submitted by John Bazyk, 1st Vice Chairperson