

**CUYAHOGA COUNTY COMMUNITY MENTAL HEALTH BOARD  
GENERAL MEETING  
June 25, 2003**

The regular General Meeting of the CCCMHB Board of Governors was called to order by Chairperson, Bonnie Caplan at 5:40 p.m.

**Present:** John Bazyk, David Blank, Bonnie Caplan, Mohan Durve, Benjamin Gohlstin, Ron Henderson, Ann Hull, Joan Leeb, George Mechir, Joan Schmetzer, Bill Sheehan, Mieko Smith, Jesse Waller, Mary Warr  
**Absent:** Al Kay, Ella Patterson

Also Present: William M. Denihan, Chief Executive Officer; Dr. Kathryn Burns, Chief Clinical Officer; Valeria Harper-Bledsoe, Chief Operating Officer; Cassandra Richardson, Chief Financial Officer; Michael K. Lyons, Asst. Prosecuting Attorney

**AUDIENCE INPUT ON AGENDA ITEMS** - None

**1. ANNOUNCEMENTS**

The Chair was pleased to announce that Ann Hull and Joan Leeb were reappointed to the CCCMHB Board of Governors by ODMH Director Hogan for their first full appointment term. Originally, Ms. Hull and Ms. Leeb were appointed to fulfill unexpired terms.

**2. APPROVAL OF MINUTES**

The General Meeting minutes of May 28, 2003, were moved for approval by Bill Sheehan. Seconded by David Blank, the minutes were approved as written.

**3. RECOGNITION – CONSUMER ARTWORK DISPLAY PROGRAM - JUNE 2003**

Personalized certificates were presented to the participating artists from **Spectrum of Supportive Services, Inc.** in recognition of their very impressive artwork.

**4. QUALITY IMPROVEMENT COMMITTEE REPORT**

Mr. Bazyk, Q.I. Chair, reported on the Q.I. Committee meeting held on 6/4/03; see attached report.

**5. COMMITTEE OF THE WHOLE MEETING**

Ms. Caplan reported that two Committee of the Whole Meetings were held in June. Due to the lack of a quorum at the 6/18/03 Committee of the Whole Meeting, Operations & Finance Committee Chair Bill Sheehan introduced the resolutions to be voted upon.

- **RESOLUTION NO. 03-06-02**  
ACCEPTING THE REPORT OF THE CHIEF EXECUTIVE OFFICER ON VOUCHERS  
PROCESSED FOR PAYMENT DURING MAY 2003

**Motion to approve Resolution No. 03-06-02.** MOTION: J. Schmetzer SECOND: J. Bazyk  
AYES: J. Bazyk, D. Blank, B. Caplan, M. Durve, B. Gohlstin, R. Henderson, A. Hull, J. Leeb,  
G. Mechir, J. Schmetzer, B. Sheehan, M. Smith, J. Waller, M. Warr NAYS: None / Motion passed.

- **RESOLUTION NO. 03-06-03**  
APPROVAL TO RECEIVE ONE-TIME PATH ALLOCATION FROM THE OHIO DEPARTMENT  
OF MENTAL HEALTH, TO ALLOCATE FUNDS TO MENTAL HEALTH SERVICES, INC. AND  
TO AMEND CONTRACT ACCORDINGLY

**Motion to approve Resolution No. 03-06-03.** MOTION: B. Sheehan SECOND: J. Schmetzer  
AYES: J. Bazyk, D. Blank, B. Caplan, M. Durve, B. Gohlstin, R. Henderson, A. Hull, J. Leeb,  
G. Mechir, J. Schmetzer, B. Sheehan, M. Smith, J. Waller, M. Warr NAYS: None / Motion passed.

- **RESOLUTION NO. 03-06-04**

APPROVAL TO EXTEND THE FUNDING THAT WAS AWARDED BY THE CUYAHOGA COUNTY BOARD OF COUNTY COMMISSIONERS THROUGH DECEMBER 31, 2003 TO SPECTRUM OF SUPPORTIVE SERVICES FOR THE CONTINUATION OF THE OPERATION OF THE CAREER ADVANTAGES PROJECT

**Motion to approve Resolution No. 03-06-04.** MOTION: B. Sheehan SECOND: A. Hull  
AYES: J. Bazyk, D. Blank, B. Caplan, M. Durve, B. Gohlstin, R. Henderson, A. Hull, J. Leeb, G. Mechir, J. Schmetzer, B. Sheehan, M. Smith, J. Waller, M. Warr NAYS: None / Motion passed.

[Jesse Waller left the meeting at 6:00 p.m.]

- **RESOLUTION NO. 03-06-05**

APPROVING FY-2004 NON-MEDICAID BUDGET ALLOCATIONS

**Motion to approve Resolution No. 03-06-05.** MOTION: J. Schmetzer SECOND: J. Bazyk  
AYES: J. Bazyk, D. Blank, B. Caplan, M. Durve, R. Henderson, A. Hull, J. Leeb, G. Mechir, J. Schmetzer, B. Sheehan, M. Smith, M. Warr NAYS: None ABSTAIN: B. Gohlstin  
Motion passed.

- **RESOLUTION NO. 03-06-06**

AUTHORIZATION TO ESTABLISH CCCMHB RESERVE AND WRAP AROUND POOLS FOR THE TIME PERIOD JULY 1, 2003 THROUGH JUNE 30, 2004

**Motion to approve Resolution No. 03-06-06.** MOTION: J. Schmetzer SECOND: J. Bazyk  
AYES: J. Bazyk, D. Blank, B. Caplan, M. Durve, B. Gohlstin, R. Henderson, A. Hull, J. Leeb, G. Mechir, J. Schmetzer, B. Sheehan, M. Smith, M. Warr NAYS: None / Motion passed.

- **RESOLUTION NO. 03-06-07**

APPROVING FY-2004 CCCMHB OPERATING BUDGET

**Motion to approve Resolution No. 03-06-07.** MOTION: B. Sheehan SECOND: J. Bazyk  
AYES: J. Bazyk, D. Blank, B. Caplan, M. Durve, B. Gohlstin, R. Henderson, A. Hull, J. Leeb, G. Mechir, J. Schmetzer, B. Sheehan, M. Smith, M. Warr NAYS: None / Motion passed.

## **6. ELECTION OF OFFICERS**

Ann Hull announced on behalf of Nominating Committee members—Ben Gohlstin, George Mechir and and herself—the following slate of officers for FY04. As there were no other nominations from the floor, the vote was taken.

- Chairperson - Bonita W. Caplan
- 1<sup>st</sup> Vice Chair - Mieko K. Smith, Ph.D.
- 2<sup>nd</sup> Vice Chair - John Bazyk

**Motion to approve the recommended slate of officers.** MOTION: A. Hull SECOND: B. Sheehan  
AYES: J. Bazyk, D. Blank, B. Caplan, M. Durve, B. Gohlstin, R. Henderson, A. Hull, J. Leeb, G. Mechir, J. Schmetzer, B. Sheehan, M. Smith, M. Warr NAYS: None / Motion passed.

## **7. CHIEF EXECUTIVE OFFICER'S REPORT**

- **Medicaid & Non-Medicaid Funding** – Preliminary trends indicate that Medicaid use is increasing along with the local match, non-Medicaid dollars are decreasing, and the whole amount is rather stagnant. A statistical report for FY02, FY03 and FY04 will be forthcoming. Due to the emerging shift of funds from non-Medicaid to Medicaid, Board staff shall spend time next year evaluating contracts to determine the system's direction through its development of the Strategic Plan.

**7. CHIEF EXECUTIVE OFFICER'S REPORT**

- **State Funding** – The Ohio Department of Mental Health did extremely well. All of the mental health funding recommended by the Governor was approved. Even though the news is good, there still exists flat funding to Boards.
- **County Subsidy** – The reimbursement of the county subsidy should be on the schedule for this coming Tuesday. The Commissioners meeting will be held at Landerhaven at 9:30 a.m.
- **Health & Human Service Levy Funds** – Chief Denihan noted that the CCCMHB is considering the concept of restoring programs cut by 10%, the difference of Medicaid Match for other county systems, and new types of projects focusing on collaboration with other systems.
- **Strategic Plan Update** – Discussions have started on the Strategic Plan to determine the direction we should be going especially in light of the system's funding challenges.
- **Central Intake and Crisis Intervention Team** – Both concepts are being explored.
- **New Location/Headquarters** – Efforts have begun to explore the various options for relocating to a different location when the CCCMHB's lease is up in two years.
- **Collaborative Meetings with Other Systems** - A collaborative meeting was held with the MR/DD system at Notre Dame Academy regarding the provision of services for individuals with dual diagnoses. Other collaborative ventures underway are with the Alcohol and Drug Board and the Department of Children & Family Services.
- **Non-Traditional Revenue Workgroup** is looking into an important SAMHSA grant for services for children.
- **CCCMHB's Employee of the Month = Kathleen LoPresti, Quality Improvement Specialist.**

**8. OLD/NEW BUSINESS**

- 1) The Chair announced that the Governmental & Community Affairs Committee will not meet during the month of July. The Executive Committee will not meet on its published date; a new date to be determined.
- 2) Governor, Ann Hull, shared her experience upon hearing the U.S. Surgeon General speak at the Cleveland Clinic. Additionally, she announced that the Cleveland Clinic shall feature guest speaker, Delta Burke, who is speaking out about her struggles with depression. The talk is scheduled for 7/9/03 from 12:00-2:00 p.m. at the New Intercontinental Hotel.

**AUDIENCE INPUT/GENERAL COMMENTS**

- Ms. Helen Jones of Recovery Resources addressed the agency's stance regarding their proposed budget. She noted a significant disagreement with the CCCMHB on the proposed budget amount and expressed her concern with a breakdown of communication.
- Ms. Jones inquired about HIPAA (Health Insurance Portability Accountability Act) readiness by July 1, 2003. Chief Denihan reported that a many agencies are at the Tier 1 level; some are getting through Tier 2. If CCCMHB staff determine that a provider has done due diligence from the start and still is having difficulties with claims processing, the Board will conduct a case-by-case review to consider the possibility of advance funding.
- Steve Friedman of Mental Health Services noted a concern that different answers and/or instructions have been received from HIPAA contacts in Columbus. He also noted that reimbursement rules have changed in some basic ways from the previous billing system.

- Cassandra Richardson, CCCMHB's Chief Financial Officer, responded to Dr. Friedman's first concern regarding differing instructions. Board staff, Curtis Couch and Cheryl Fratalonie, have experienced similar problems with Columbus staff and are currently addressing these issues in Columbus.
- Ralph Fee of Bridgeway, Inc., commented that, in general, the reimbursement systems put in place do not help agencies to accomplish their mission to help people. In response to Ms. Hull's comments regarding the Surgeon General, Mr. Fee noted that the Surgeon General may be deferring his comments or initiatives regarding mental health until President Bush's Commission on Mental Health is finalized. It was Mr. Fee's understanding that the Commission's findings, upon completion, will be incorporated into the Surgeon General's message.

***There being no further business, the meeting adjourned at 6:55 p.m.***

***Submitted by: Carol Krajewski, Executive Specialist to the Board of Governors***

***Approved by:*** \_\_\_\_\_  
***Bonita W. Caplan, CCCMHB Chair***

*(See Attached Quality Improvement Committee Report on Page 5.)*

**Quality Improvement Committee  
Report on Meeting of June 4, 2003**

Four agencies were reviewed as part of the quality improvement review process:

- Community Behavioral Health Center
- Far West Center
- Laurelwood Hospital
- Lutheran Metropolitan Ministry

Community Behavioral Health Center has been noncompliant, incomplete, or late submitting QA documents and plans. They also have failed to report deaths in their Major Unusual Incidents reports, citing that they serve many elderly, a population that has a high rate of deaths. The Committee recommended referring this matter to ODMH.

Far West Center was 100% compliant for eligible claims in their last audit. They described their efforts to work with the working poor and their internal managed care plan to manage non-Medicaid dollars.

Representatives from Laurelwood Hospital were unable to attend this meeting. We will re-visit this agency next month.

Lutheran Metropolitan Ministry described their training program for direct-care staff.

As is customary, an update on the bed day and Central Pharmacy usage were given.

Respectfully submitted by,

John Bazyk